

# **Appendix A**

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

All staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons.

**b) The prevention of crime and disorder**

There are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder.

Any incidents of a criminal nature that may occur on the premises will be reported to the Police and recorded in an incident logbook.

A comprehensive CCTV is installed for the coverage of premises and it is operated and maintained at the premises.

All Existing External lighting shall be maintained in good working order.

The external area of the premises is kept clear of litter and refuse.

**c) Public safety**

Appropriate fire safety procedures are in place including fire extinguishers, that are inspected annually. All staff adequately trained in their use and understand the evacuation procedures.

All emergency exits shall be kept free from obstruction at all times.

The number of people allowed in the premises where licensable activities are taking place are 20-30.

**d) The prevention of public nuisance**

All customers will be asked to leave quietly.

Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

**e) The protection of children from harm**

Persons who appear to be under the age of 25 will be asked for photographic ID such as proof of age cards, photographic driving licence or passport.

All staff will be trained for UNDERAGE SALES PREVENTION regularly.

A register of refused sales shall be kept and maintained on the premises.

